



Our students...

All participants in the trainee.IN.london programme are undergoing or will have concluded a 3-year apprenticeship within the dual training system in the field of business administration and office communication. Major partner companies in our training efforts are mentioned overleaf. Most participants will be about 20 years of age by the time of their placement.

Many dispose of an A-level general education. All of them have undergone intensive Business English language training and will have a solid command of English (level B1 or B2 within the European Framework of Language Competence) by the time of their internship.

Your Chance...

The internship could offer you a unique chance to get a first-hand impression of an ambitious and well-prepared young student.
Possibly the one you need on your team...



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City Trains  (S-Bahn) S 25

Lichterfelde Süd station

 Bus M 85 to Lippstädter Straße



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trainee.IN.london

Europe is undergoing a major transformation to become a world-leading knowledge-based society. As global competition gets more intense knowledge and the innovation it sparks are the most valuable assets.

Our Vocational College has accepted this challenge. Under the umbrella of our international training programme **trainee.IN.europe** we have in recent years established a wide range of European internships for our students ranging from Turkey to Finland and from Poland to Spain. Language diversity and cross cultural spirit have become recognised trademarks in our vocational training efforts.

From 2009 on we will concentrate our English language internships in London. In **cooperation with the European College of Business and Management (ECBM) London** we seek to start two varieties of internship programmes: placements during the 3-year apprenticeship period of the participant and post-graduate placements. All placements will have a duration of about 4 months.



Quality Commitment

We define the placement objectives in terms of skills and competences to be developed. In particular our **objectives** are to promote

International professional skills
Language competence
Cross cultural understanding.

We carefully select our participants and prepare them in collaboration with partner institutions for the practical, professional and cultural life in the host country.

A contract for the placement will be established including a training agreement transparent for all parties involved.

Together with the host organisations we will arrange monitoring and mentoring of each participant to make the placement a success. Like all other trainee.IN.europe projects the internships in London will be funded by the EU Leonardo da Vinci programme. No additional costs therefore have to be incurred by host organisations.



Our principal partner companies and institutions in the dual training system are:

Daimler AG
Deutsche Bundesbank
Vodafone
Lufthansa
Air Berlin
Allianz
Deutsche Telekom AG
Axel Springer Verlag
Vattenfall
Deutsche Post AG
Postbank AG
Federal Parliament
Federal Ministeries
State Ministeries
Local Government
Major political parties

In total: about 800 companies and institutions

